

# PILOT COURSE

**1. What is a pilot course and its purpose?**

It's a test course for trying out the learning material that has been developed at your institution applying Hybrid training methodology.

**2. When can we start piloting?**

**A pilot course can be started when:**

- the training **content** has been developed (see Technical specification for course development HYBVET);
- a **person in charge** is appointed at the educational institution (administrator for the application of the hybrid methodology) who will coordinate all activities related to training;
- the hybrid training **administration procedure** has been prepared (student attendance schedule, duration of training, responsibilities, functions, etc.);
- hybrid **training place** has been arranged (separate room with high-speed internet connection, tablets / phones, equipment needed according to training topics, etc.);
- **lists of students and teachers / evaluators** have been formed, the roles have been assigned in the extLMS system;
- **the teachers** who will evaluate the students have **completed** the training course **themselves** and **are able to independently evaluate the participants in the system**.

**3. Who and how many persons can participate in the pilot course?**

Participants of the pilot course include:

- an administrator;
- a leader;
- teachers / evaluators (4 persons as indicated in the application);
- participants / students (minimum 15 at each partner institution).

**4. What is the duration of the pilot course?**

The duration of the pilot course is determined by the institution itself, but it must last long enough for all students to complete all course topics and for course instructors / evaluators to evaluate them in the system.

**5. How many participants / students can learn at the same time?**

According to the project, a minimum of 15 people must be trained, who are divided into 5 groups of 3 participants each (leader, evaluator, assistant). Each person must have a tablet / phone with the latest version of the HybridLab application downloaded. How to download the application, see "[How to create an HLab course](#)" in the moodle system. If there is enough space, tablets / phones and equipment required for the training topic, all 15 participants can study at the same time.

**6. What is preferable to use in the pilot course: tablets or phones?**

It depends on your institution and course participants. The tablet is larger, so it may be more convenient to look at the algorithm, fill out evaluation forms, etc.

**7. How shall I know about my username and the password in the HybridLab App?**

- You will receive the username in the letter by e-mail you indicated to the course administrator.
- You will find out the password through the reminder function: on the website [www.hybvvet.myhybridlab.com](http://www.hybvvet.myhybridlab.com) enter your username and click "Forgotten your username or password?", then "Search by email address". Follow the instructions in the system for the next steps.

**8. What has to be done by a student before the pilot course starts?**

Before the start of the pilot course, the course participant / student must:

- familiarize with the theoretical training material in the moodle system;
- solve course topic tests (if applicable);
- send the latest version of the "HybridLab" application to the tablet / phone (if one has to use the devices during the training).

**9. When is the pilot course completed?**

The pilot course is completed when:

- all course participants / students solved all control situations of the course;
- all course participants / students filled out the course evaluation questionnaire;
- all lecturers / evaluators evaluated all control situations of the course and sent their evaluation from the system to the course participants / students.