HYBVET TECHNICAL SPECIFICATION FOR COURSE DEVELOPMENT

HYBVET-KHL-EN kurso turinys myhybridlab.com

Kaip sukurti HLab kursą/ How to create HLab course

Date	Steps	Activities	Recommendations
till 2022 07 01	I Creating a course plan	**Creating a course plan and filling in the content**	- One content for all topics. - **The aim of the course**. We define what (what skills) we need to teach participants, such as: Learn to provide immediate medical care in a standardized team. We also define the target group of training participants (only newcomers with certain skills, professionals in the field, etc.). - **Course objectives**. We distinguish the stages (topics) with which we will achieve the goal of the course, for example: 1. To be able to perform a standardized examination of a patient, to identify and treat life-threatening conditions during it. 2. To be able to diagnose sudden death and perform quality initial resuscitation. 3. Be able to recognize choking and provide assistance. The course may have only one topic, if the goal is concise and brief. - **Course duration.** We estimate how long it takes for training a participant to perform a skill, then add up the skills for each topic. We recommend you to define the stage (topic) as follows: the skill (s) that require three hours of practice. If the skill is difficult, divide it into several topics."
		Creatting algorithms and drawing them Extlms	Minimum 1 algorithm in one topic.
		Preparation of theoretical training material (text, tables, photos, pictures, etc.) and upload to extLMS	Preparing: **Training material (attachments)** - this is what is attached to the Algorithm icon "Box" (double-edged icon) and / or to rows of a dynamic form (text, tables, photos, pictures, etc.) and explains the respective action in detail. ***The theoretical part of the course** is what the student needs to read and know before practicing the skills (e. g. text files, slides, recorded lectures, etc.). ***Supplementary reference material** - provides links to the sources the course is based on and / or the ones a student uses for further studies.
		Creating dynamic forms extLMS	Minimum 1 dynamic form in each algorithm.
		Creating a video and attaching a link	Make a video for each skill. If the skill is complex, short videos can be prepared for the individual stages. - The video must be designed to follow all the steps of the algorithm and it should be clear to the student how to perform a particular skill. - It is recommended to upload videos to the Youtube network. The generated Youtube link is attached to the algorithm icon "Box" (double-edged icon) and/or to the rows of the dynamic form.
		Making a list of tools and equipment	General equipment suitable for all topics (e.g. tablets, instructions, markers, etc.). - Specific equipment depending on the topic (e.g. mock-ups, tools, etc.)
		Course development (workflow) and testing	There is 1 workflow per course with topics, practical tasks (the assigned algorithms and dynamic forms) placed in order as well as a list of equipment before and after the activity.

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		Reviewing the course content	Recommended as follows: - the developed material should be reviewed by two experts of the appropriate subject and those were not involved in the development of the training material, - apply own review forms developed by your educational institution.
		Topic test *(if applied)*	1 test per each topic.
		Questionnaire of the topic evaluation	1 evaluation questionnaire per each topic.
2022 07 01 - 2022 08 31	**II Preparation for the pilot course**	**Procedures for hybrid course administration**	Establishing the Hybrid training process and practice procedures.
		Assigned institutional administrator for the application of hybrid methodology	The training institution must appoint a responsible person who will coordinate all training-related activities.
		Preparation of a hybrid training site	The institution prepares suitable premises (high-speed Internet connection, tablets, equipment, etc.).
		Students' list	Students are enrolled or register for the course themselves in the system.
		The duration of the training is determined and a schedule of student attendance is established	Students participate in hands-on activities according to an approved attendance schedule.
		A list of teachers / assessors is compiled	Entered or register themselves in the system, roles are assigned.
		Teachers complete the course	Prior to the start of the pilot course, all teachers who will assess students must complete the training course themselves.
		Teachers are trained to evaluate participants	Each teacher must be able to evaluate participants in the system.
2022 09 01 - 2022 12 31	**III Pilot course**	**Students go to training according to an established schedule.**	Solve learning and control situations.
		Teachers evaluate students	While watching the video, teachers evaluate the first learning situation (about to the correct application of the methodology), the control situations, fill in the student evaluation form, write the feedback and send it to the student.

Material is presented on the platform used by your institution.